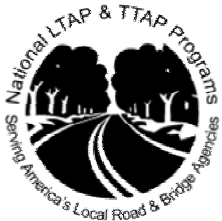




WINTER/SPRING
2008

MUNICIPAL ENGINEERING CONSTRUCTION INSPECTION PROGRAM



This course is designed for the municipal engineering inspector who desires to gain an overall background in the proper inspection of public and private construction movements in the State of New Jersey. Personnel in related fields may find this course informative and enlightening as well. Part I content includes a review of construction contracts, technical provisions, the role and legal responsibilities of the municipal inspector, examination of the conduit system, the fundamentals of soil compaction, the preparation of concrete construction, and the proper installation of asphalt concrete. Part II presents an overview of the regulatory agencies, New Jersey laws and ethics, the functions of the local government, public relations, and record keeping for those involved in municipal engineering inspection.

PART I SCHEDULE: Course #975A and #975B

DAY ONE:

8:00 Sign In T. Zilinek
8:30 Contract Documents J. Wiggins
11:30 Lunch
12:15 Inspection Records & Duties J. Biggs

DAY TWO:

8:00 Sign In T. Zilinek
8:30 Underground Conduit Construction J. Coe
11:30 Lunch
12:15 Embankment, Subgrade, and Foundations M. Disko

DAY THREE:

8:00 Sign In T. Zilinek
8:30 Asphalt Construction & Lab Tour J. Smith
11:30 Lunch
12:15 Portland Cement Concrete C. Blumeling

Part One will be offered twice:

Course #975 A is January 16, 23, and 30

Course #975 B is March 5, 12, and 19

Facilitator: Tom Zilinek

Registration Information:

Registration Fee: \$375.00 (includes continental breakfast, lunch, course materials, and certificate).

A certificate of completion will be mailed upon completion of each course (Part I and/or Part II). Those who successfully complete both Part I and Part II will receive a certificate from Rutgers University and The New Jersey Society of Municipal Engineers. Failure to remit payment will put a hold on certificates.

In the event that you are unable to attend the conference for any reason, it is a **departmental policy, that a registered student must withdraw at least 72 hours in advance of the start of a course. If a written, faxed withdrawal is not received by our department in this manner, the full program fee is owed and non-refundable. A telephone call alone is not sufficient.**

PART II SCHEDULE: Course #976A and #976B

DAY ONE:

8:00 Sign In A. Vitale
8:30 Work Zone Safety L. Steiner
10:15 Regulatory Agencies A. Vitale
11:30 Lunch
12:15 Regulatory Agencies Cont. A. Vitale

DAY TWO:

8:00 Sign In A. Vitale
8:30 OSHA Regulations J. Wiggins
10:15 Law and Ethics J. Wiggins
11:30 Lunch
12:15 Forms of Government E. Gottko
1:45 Concrete and Soils Lab Tour E. Rundstrom

DAY THREE:

8:00 Sign In A. Vitale
8:30 Developer's Escrow Law A. Vitale
9:00 Residential Site Improvement Standards A. Vitale
10:00 Public Relations J. Biggs
11:30 Lunch
12:15 Development Administration A. Vitale
1:15 Resources Available A. Vitale
2:00 Review and Exam A. Vitale

Part Two will be offered twice:

Course #976 A is February 13, 20, and 27

Course #976 B is March 26, April 2 and 9

Facilitator: Art Vitale

Location:

All classes will be held at the CAIT Building Auditorium, 100 Brett Road, Piscataway, NJ 08854 (Rutgers University, Busch Campus) **with the exception of the Asphalt Construction & Lab Tour** which will be held at the Rutgers Asphalt Pavement Lab, Bldg. 4109, 93 Road One, Piscataway, NJ 08854 (Rutgers University, Livingston Campus).

CPWM CONTINUING EDUCATION UNIT

CREDITS:

PART 1:

4 technical, 3 management, 1 government

PART 2:

3 technical, 2 management, 1 government,
1 information and technology, .5 Ethics

Directions for All Classes (Except Asphalt Construction & Lab Tour): CAIT Building, Busch Campus, Rutgers University

From New Jersey Turnpike

Turn off at Exit 9. After tollbooths bear to the right; follow signs for "Route 18 North - New Brunswick." Continue along Route 18 North past the exits for "Route 27" and "Rutgers University" and proceed in the left lane while crossing over the Raritan River on the John Lynch Memorial Bridge. Take the exit for "Busch Campus". Follow road until the Circle. At the Circle make the first right onto Bartholomew Rd. You should see University Park Recreation Fields on your right and a large brick building (Sonny Werblin Recreation Center with a bus stop on your left). Proceed to the stop sign and take a left (Brett Road). At first intersection, take a right. Parking lots are on your left. CAIT Building borders Lot 59.

From Garden State Parkway Southbound

Turn off at Exit 129 for the New Jersey Turnpike and head south. Follow directions to campus from Route 18 North, below.

From Garden State Parkway Northbound

Turn off at Exit 105 and follow signs for Route 18 North. After approximately 24 miles you will pass the entrance for the New Jersey Turnpike and continue on Route 18 North past the exits for "Route 27" and "Rutgers University" and proceed in the left lane while crossing over the Raritan River on the John Lynch Memorial Bridge. Take the exit for "Busch Campus". Follow road until the Circle. At the Circle make the first right onto Bartholomew Rd. You should see University Park Recreation Fields on your right and a large brick building (Sonny Werblin Recreation Center with a bus stop on your left). Proceed to the stop sign and take a left (Brett Road). At first intersection, take a right. Parking lots are on your left. CAIT Building borders Lot 59.

From Route 287 (North or South)

Turn off at Exit 9 (Formerly Exit 5) "River Road, Bound Brook, Highland Park". Proceed east on River Road toward Highland Park until you reach Sutphen Road (approximately 2.9 miles). There will be signs for the Rutgers Football Stadium. Make the left onto

Sutphen Rd. You are now entering Busch Campus. Go 0.3 miles and make a left at 4 way stop sign. Continue 0.2 miles to circle, go straight at the circle onto Bartholomew Rd. You should see University Park Recreation Fields on your right and a large brick building (Sonny Werblin Recreation Center with a bus stop on your left). Proceed to the stop sign and take a left (Brett Road). At first intersection, take a right. Parking lots are on your left. CAIT Building borders Lot 59.

Directions for Asphalt Construction & Lab Tour (Part 1): Livingston Campus, Rutgers University

From the New Jersey Turnpike

Take Exit 9 and follow the signs for Route 18 North-New Brunswick. Take Route 18 North to the exit for River Road. Follow River Road towards Highland Park to the traffic light and make a left onto Cedar Lane. Follow past the apartment complexes to Road One. Make a left onto Road One. Follow around the bend, building #4109 will be on your right. The building is gray and has a red sign above the entrance.

From Route 1 North or South

Take the Exit for Route 18 North and follow the directions above.

From Route 287 North or South

Take Exit 9 (formerly 5), River Road for Bound Brook-Highland Park. Go right from the exit towards Highland Park onto River Road. Follow River Road east until you reach the traffic light for Cedar Lane. Make a left onto Cedar Lane (just beyond the park on your right). Follow past apartment complexes and make a left onto Road One. The Building, #4109, will be on your right just around the bend. It is a gray building with a red sign above the entrance.

From the Garden State Parkway North

Take Exit 105 and follow signs for Route 18 North, New Brunswick. Pass the NJ Turnpike Entrance and proceed with the directions above for the NJ Turnpike.

From the Garden State Parkway South

Take Exit 129 for the New Jersey Turnpike and travel south. Follow the directions from the NJ Turnpike, above.

www.ltap.rutgers.edu/training

2008 MUNICIPAL ENGINEERING CONSTRUCTION INSPECTION PROGRAM

Full Name

Company/Organization

Title

Address

City, State, Postal Code

Fax

Phone

E-mail

Signature

_____ #975A (Part I, January 16, 23, 30) \$375

_____ #976A (Part II, February 13, 20, 27) \$375

_____ #975B (Part I, March 5, 12, 19) \$375

_____ #976B (Part II, March 26, April 2, 9) \$375

Payment enclosed (\$375.00 PER COURSE):

_____ **voucher**

_____ **check**

Please make payable to: Rutgers, the State University of NJ

**LTAP
100 Brett Road
Piscataway, NJ 08854-8014
Attention: Ruth
FAX: (732) 445-5636**